

OFFICIAL BOROUGH OF WEST VIEW BOROUGH

MINUTES - SPECIAL WORKSHOP MEETING - NOVEMBER 12, 2022

Minutes of the special workshop meeting of Town Council of the Borough of West View, held Wednesday, November 9, 2022 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order at 5:30pm by Vice President Bryan S. Kircher, followed by a moment of silent prayer and the pledge of allegiance to the flag.

Members of Council present were: Vice President Bryan S. Kircher, Members M. Kimberly Steele, Robert Schellhaas, Eugene Borio, Scott V. Miller, and Donald E. Mikec. Also attending were: Chief of Police/Secretary/Manager Bruce A. Fromlak, Public Works Coordinator Rich Rapp, Administrative Assistant Haylie Kelly, Solicitor Michael J. Witherel, Engineer John Balewski, and Junior Council Member Abriana Bensch. Absent were: President William F. Aguglia

Chief Fromlak began the meeting by thanking Mr. Kircher, Mr. Aguglia, Mr. Miller, and Ms. Kelly for helping develop the proposed budget for 2023.

Projected revenues are \$3,988,350.00 and expenditures are \$3,988,350.00 for 2023. With proposed extensions for both the Uniform and Non-Uniform employees through December 31<sup>st</sup>, 2023 employees will receive a 3% increase in salary. The UPMC Health Care plan for the same coverage as currently being offered will increase by 4.9% more than the 2022 rates, for an estimated annual premium of \$283,000. As of November 9, 2022, the balances in the following accounts are General Fund MM \$8,440.00, General Fund Checking \$174,335.00, Building Fund MM \$19,269.00 Liquid Fuels Checking \$105,899.00, and General Fund Saving \$1,426,165.00. The Chief budgeted \$225,000 for the 2023 paving project and the streets/alleys under consideration are: Center Ave from Oakwood to Brightwood, Arden Alley off of Oakwood, Norval Alley parallel with Martsoff, Bryant Alley between Montclair and Jamaica, 7<sup>th</sup> Alley between Amherst and Princeton, and Center Ave between Columbia and Bronx (eastbound lane only).

Chief Fromlak reported the major account changes are as follows: Revenues are Real Estate Taxes \$1,964,900, Earned Income Tax \$919,000, Business Privilege \$33,000. Expenditures are Auditing service \$15,700, Solicitor \$30,000, and Engineer \$40,000. We are not anticipating the need for a TAN Loan for 2023 as we have a line of credit with FNB that we could use if need be.

We are anticipating the street and resurfacing project for 2023 in the amount of \$225,000.00.

We are also anticipating a lease payment of our current police vehicle in the amount of \$30,000 and one additional vehicle to replace a 2017 SUV with 125,000 miles. That new vehicle will be a hybrid so there is the potential for fuel savings with that.

Capital Fire Equipment \$60,000 Capital Fire Equipment donation intended for the use of a ladder truck for the Fire Department.

Ross/West EMS donation \$41,700

Vice President Kircher made a note that the Capital Fire Equipment donation has increased from \$30,000 to \$60,000 in 2023 for the replacement of an engine that the Fire Company has already committed to.

Dollar General signed a lease until June 30, 2024 at \$3000 a month, Brass Monkey Antiques has a lease until March 31, 2023 at \$1000 a month, The HUB food pantry has a lease at \$465 a month, The HUB lease is currently at \$600 (was reduced from \$1000 2 months ago due to economic hardship) however is being reevaluated, and Allegheny County Lease expires May 2026 at \$3412.60 a month.

Building Fund has a balance of \$34,000.

Liquid Fuel Fund has a 2023 budget of \$177,850.

Chief Fromlak noted that this meeting was advertised in the Pittsburgh Post-Gazette to begin at 5:30pm with the Regular Council Meeting to follow immediately after.

Vice President Kircher thanked Ms. Kelly, Chief Fromlak, Mr. Aguglia, and Mr. Miller for their contributions to the development of the 2023 draft budget. Mr. Kircher stated that the Borough does not anticipate any increase in the expenses or revenues in comparison to the 2022 budget.

Mr. Miller asked if the \$60,000 Capital Fire Equipment donation would remain at the same amount in 2024. Mr. Kircher replied that while the donation may not remain at the same amount, that contribution will continue in some form to ensure the Borough has fire protection.

Mayor Henry also thanked everyone for their work on the budget and encouraged the public to comment on it before it is voted on at December's meeting.

Vice President Kircher moved to close the Budget workshop meeting and open the Regular Meeting. *Motion to adjourn was made by Mr. Borio and seconded by Mr. Miller. Motion approved and ordered.*

Approved:

BOROUGH OF WEST VIEW

BY: \_\_\_\_\_

Haylie Kelly

Assistant Secretary/Assistant Treasurer

## BOROUGH OF WEST VIEW

### REGULAR MEETING – November 9, 2022

Minutes of the Regular Meeting of Town Council of the Borough of West View, held Wednesday, November 9, 2022 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order at 5:46pm by Vice President Bryan S. Kircher.

Members of Council present were: Vice President Bryan S. Kircher, Members M. Kimberly Steele, Robert Schellhaas, Eugene Borio, Scott V. Miller, and Donald E. Mikec. Also attending were: Chief of Police/Secretary/Manager Bruce A. Fromlak, Public Works Coordinator Rich Rapp, Administrative Assistant Haylie Kelly, Solicitor Michael J. Witherel, Engineer John Balewski, and Junior Council Member Abriana Bensch. Absent were: President William F. Aguglia

### REPORTS FROM THE OFFICERS

Mayor's Report - J.R. Henry - Mayor Henry reported that the motor vehicle code violations for the month of October totaled \$2,788.36.

Chief of Police/Manager's report - Bruce A. Fromlak – Chief Fromlak reported that there were 455 calls for service, 79 citations issued, 207 traffic enforcement reports, 11 criminal arrests, 9 accident incidents, and 7 ordinance violations. The committees for the Department of Public Works and Police have met with their respective unions and it seems everyone is in agreement to extend the current contracts with a 3% increase in salary for all.

Solicitor's Report - Michael Witherel – Mr. Witherel had no report.

Engineer's report - Mr. Balewski – Mr. Balewski had no report.

### REPORTS FROM COMMITTEES

Finance Report - Bryan S. Kircher - Mr. Kircher reported that Wage tax collections totaled \$46,760.01 for October and were deposited into the Borough's General Fund checking account by Keystone Collections. The Liquid Fuel checking account had a balance of \$179,559.22 as of October 31st and earned \$365.26 in interest. The Building Fund money market account had a balance of \$19,667.43 as of October 31st and earned \$40.01 in interest. The General Fund money market account had a balance of \$8,440.85 as of October 31st and earned \$17.17 in interest. Real Estate tax collections for October totaled \$85,419.20. Local Service tax collections for October totaled \$1,306.88 and Business/Mercantile collections for September totaled \$6,954.27.

Property & Purchasing – Eugene Borio - Mr. Borio had no report.

Public Works – Robert D. Schellhaas - Mr. Schellhaas reported that 137 work orders were received and completed in the month of September. The French drain was installed on Holmes Alley. 500 tons of salt were delivered and stacked for the season. Overhead Christmas lights were updated to LED.

Police & Public Safety – William F. Aguglia – President Aguglia was absent.

Budget/Administration – Bryan S. Kircher - Mr. Kircher once again thanked the committee and Chief Fromlak for all their hard work and welcomes any public comments between now and the approval of the budget in December 2022.

Fire & Water / Public Relations & Recreation – Donald E. Mikec - Mr. Mikec reported that the Halloween Parade was held on Monday, October 24<sup>th</sup>. He thanked all the volunteers who helped and made the parade a success. Vice President Kircher asked if a holiday event was happening in December. Chief Fromlak replied that the tree lighting would be held on Friday, December 2<sup>nd</sup> and was being put on by the West View Community Connection.

Military & Veterans Affairs – Scott Miller - Mr. Miller had no report.

Public Works Coordinator – Richard Rapp – Mr. Rapp reported that leaf collection is happening now. They were delayed for 5 days due to a vehicle breaking down but the crew is working diligently to catch up.

Junior Council – Abriana Bensch - Miss Bensch reported that the North Hills Choir is hosting its annual Madrigal Dinner on Saturday, November 19 at 6:30pm at Hiland Presbyterian Church. Tickets are \$15 for adults and \$10 for students. Hilltop Holiday Town will take place on the hilltop campus of the High School and Middle School on Friday, November 18 from 5:30pm to 8pm. There will be lighted and decorated trees, fun games for kids, pictures with Santa and friends, refreshments, and North Hills spirit wear for sale. Members of the North Hills High School Drama Club will present an evening of one act plays on Saturday, November 12 at 7pm in the North Hills High School Auditorium.

#### AUDIENCE

Lynn Webster approached Council and shared the compliments she heard about Rich Rapp yesterday from the senior citizens at West View Towers. She said the residents greatly appreciated his assistance with helping make the area more handicap accessible. Ms. Webster also stated that she is starting a nonprofit group called the West View Community Association to try and help the community. She plans to try and apply for various grants in order to give back to the community. Vice President Kircher thanked Ms. Webster for her enthusiasm and contributions to the Borough.

*Motion to approve the Minutes of the regular meeting of Town Council on October 12, 2022 was made by Mr. Miller and seconded by Mr. Schellhaas. Motion approved and ordered.*

*Motion to approve payments for net pay and payroll withholding in the amount of \$165,403.87 was made by Ms. Steele and seconded by Mr. Mikec. Motion was approved and ordered.*

*Motion to approve payments to vendors for \$570,286.97 was made by Mr. Borio and seconded by Mr. Mikec. Motion was approved and ordered.*

*Motion to approve payment for liquid fuel expenditures for \$5,246.37 was made by Mr. Schellhaas and seconded by Ms. Steele. Motion approved and ordered.*

*Motion to approve payments for building fund expenditures for \$1,309.22 was made by Mr. Mikec and seconded by Mr. Miller. Motion was approved and ordered.*

Unfinished Business – Chief Fromlak stated that there is an amendment to Resolution #1538 that is being considered tonight. There was a section left out, so he wanted to talk about what would be amended. The Borough received state aid in the amount of \$134,91.74. The Minimum Municipal Obligation amount for the Police pension plan is \$137,658.00 and \$85,059.00 for the Non-Uniform plan, for a combined total of

\$222,717.00. The state aid money is not enough to satisfy both MMOs and there is a balance of \$88,025.26 that needs to come from the General Fund. The Resolution amendment would recommend that the Borough deposit the entire state aid amount into the Police plan, and then use an additional \$2,966.26 from the General Fund to satisfy 2022's Police MMO. \$85,090.00 must then be taken from the General Fund to satisfy the Non-Uniform MMO. *Motion to amend Resolution #1538 as read was made by Ms. Steele and seconded by Mr. Miller. Motion was approved and ordered.*

Frank Polito approached Council and state he has partnered with Lynn Webster to start a nonprofit. He has been a West View resident for 10 years and has been a part of numerous nonprofits. He said the goal of the West View Community Association is to help beautify West View by holding forums to discuss best practices and strategies to improve the community, project planning and major initiatives that focus on the growth and prosperity of the community, and building new relationships with residents and business owners that will benefit the West View community at large. It is free to be a member of the association. Mayor Henry thanked Mr. Polito for his efforts and said the Borough will support the association in any way they can.

New Business – None

#### Agenda

Council to consider Resolution #1538 (A Resolution authorizing the distribution of the Foreign Fire and Casualty Premium Taxes pursuant to the Municipal Pension Plan Funding Standard and Recovery Act in the amount of \$134,691.74 for the Police Employee Pension Plan). *Motion to approve with the amendments previously outlined was made by Ms. Steele and seconded by Mr. Miller.*

Council to consider Resolution #1539 (A Resolution to maintain the Borough of West View Police Pension Plan's employee contribution rate of 3% for the year 2023). *Motion to approve was made by Mr. Mikec and seconded by Mr. Miller.*

#### ANNOUNCEMENTS

There were no announcements.

#### ADJOURNMENT

Vice President Kircher thanked everyone for participating in the meeting and wished all in attendance a happy Thanksgiving. With no further business to come before Council, *Motion to adjourn was made by Ms. Steele and seconded by Mr. Miller. Motion approved and ordered.* The meeting adjourned at 6:10pm.

Approved:

BOROUGH OF WEST VIEW

BY: \_\_\_\_\_

Haylie Kelly

Assistant Secretary/Assistant Treasurer