

BOROUGH OF WEST VIEW
ORGANIZATIONAL MEETING – JANUARY 3, 2022

Minutes of the Organizational Meeting of the Town Council of the Borough of West View held Monday, January 3, 2022 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The meeting was called to order by Mayor J. R. Henry at 6:00 p.m., followed by a moment of silent prayer and the pledge of allegiance to the flag. Chief Bruce A. Fromlak conducted roll call. Members of Council present were: President M. Kimberly Steele, Vice President Bryan Kircher, member William F. Aguglia, Member Scott Miller (via phone), Member Donald Mikec, and Member Robert Schellhaas. Also, in attendance were: Chief of Police/Secretary/Manager Bruce A. Fromlak, Assistant Secretary/Treasurer Cathy A. Mann, Public Work Coordinator Richard T. Rapp, and Junior Council Member Abriana Bensch.

Mr. Fromlak read the official notice announcing tonight's meeting that ran in the paper on December 16, 2021. Mr. Aguglia, Mr. Schellhaas, Mr. Kircher and Mrs. Schwarzmeier took the Oath of Office as Four-year Members of Council. The Members took their seats, being applauded by all.

Mayor Henry requested motions for nominations for President of Council. William F. Aguglia *was nominated by Ms. Steele*. With no further nominations, *Motion was approved and ordered, with the Secretary to cast the vote* – Mr. Aguglia was appointed President of Town Council. Mayor Henry requested motions for nominations for Vice President of Council. *Bryan Kircher was nominated by Mr. Aguglia*. With no further nominations, *Motion was approved and ordered, with the Secretary to cast the vote* – Mr. Kircher was appointed Vice President of Town Council. Mayor Henry turned the meeting over to President Aguglia. President Aguglia requested motions for nominations for Secretary/Treasurer. *Bruce A. Fromlak was nominated by Mr. Kircher and seconded by Mr. Mikec*. With no further nomination, *Motion approved and ordered*. Mr. Bruce A. Fromlak was appointed Secretary/Treasurer. President Aguglia requested motions for nominations for Open Records Officer. *Motion to appoint Bruce A. Fromlak was made by Ms. Steele and seconded by Mr. Miller. Motion approved and ordered*.

President Aguglia requested motions for nominations for Assistant Open Records Officer. *Motion to appoint Barb O'Lare was made by Mr. Kircher and seconded by Mr. Mikec. Motion approved and ordered*. The President entertained a motion that all offices of the Borough, with the exception of the Secretary/Manager Civil Service Commission, Zoning Hearing Board, Recreation Board, Planning Commission and members of the police force be declared vacant, with *the motion being made by Mr. Kircher and seconded by Ms. Steele. Motion was approved by Council*.

President Aguglia requested motions for nominations for Solicitor. *Motion to appoint Michael Witherel was made by Ms. Steele and seconded by Mr. Miller. Motion approved and ordered*.

President Aguglia requested motions for nominations for Borough Manager. *Motion to appoint Bruce A. Fromlak was made by Mr. Mikec and seconded by Mr. Schellhaas. Motion approved and ordered*.

President Aguglia requested motions for nominations for Chief of Police. *Motion to appoint Bruce A. Fromlak was made by Ms. Steele and Seconded by Mr. Mikec. Motion approved and ordered*.

President Aguglia requested motions for nominations for Mercantile, Business Privilege Collector. *Motion to appoint North Hills School district was made by Mr. Kircher and seconded by Ms. Steele. Motion approved and ordered*.

President Aguglia requested motion for nominations for Local Service Tax Collector. *Motion to appoint Keystone Collections was made by Ms. Steele and Mr. Kircher. Motion approved and ordered.*

President Aguglia requested motions for nominations for Assistant Secretary/Treasurer. *Motion to appoint Cathy A. Mann was made by Mr. Mikec and seconded by Mr. Kircher. Motion approved and ordered.*

President Aguglia requested motions for nominations for Earned Income Tax Collector. *Motion to appoint Keystone Collections was made by Mr. Schellhaas and seconded by Mr. Kircher. Motion approved and ordered.*

President Aguglia requested motions for nominations for Delinquent Earned Income Tax Collector. *Motion to appoint Keystone Collections was made by Ms. Steele and seconded by Mr. Kircher. Motion approved and ordered.*

President Aguglia requested motions for nominations for Coordinator of Public Works. *Motion to appoint Richard T. Rapp was made by Ms. Steele and seconded by Mr. Mikec. Motion approved and ordered.*

President Aguglia requested motions for nominations for Code Enforcement Officer. *Motion to appoint Richard T. Rapp was made by Ms. Steele and seconded by Mr. Miller. Motion approved and ordered.*

President Aguglia requested motions for nominations for Building Inspector. *Motion to appoint International Code Consultants LLC, David Buskirk was made by Mr. Mikec and seconded by Ms. Steele. Motion approved and ordered.*

President Aguglia requested motions for nominations for Municipal Lien Inspector/Pesticide Applicator. *Motion to appoint Rich Rapp was made by Mr. Kircher and seconded by Ms. Steele. Motion approved and ordered.*

President Aguglia requested motions for nominations for Depository for years 2022 and 2023. *Motion to appoint First National Bank was made by Mr. Kircher and seconded by Mr. Mikec. Motion approved and ordered.*

President Aguglia requested motions for nominations for Legal Advertising Newspaper. *Motion to appoint Pittsburgh Post-Gazette North was made by Ms. Steele and seconded by Mr. Mikec. Motion approved and ordered.*

President Aguglia requested motions that the Secretary/Treasurer/Manager, Solicitor, and Assistant Secretary/Treasurer be bonded for \$200,000.00. *Motion was made by Ms. Steele and seconded by Mr. Kircher. Motion approved and ordered.*

The meeting ended at 6:11 p.m. and the Regular Meeting Commenced.

APPROVED: February 9, 2022

BOROUGH OF WEST VIEW

BY: _____

Cathy A. Mann

Assistant Secretary/Treasurer

BOROUGH OF WEST VIEW
REGULAR MEETING – JANUARY 3, 2022

Minutes of the Regular Meeting of Town Council of the Borough of West View, held Monday, January 3, 2022 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting began at 6:11 pm following the Reorganizational Meeting of Council.

REPORTS FROM THE OFFICERS

Mayor's Report – J.R. Henry, Mayor – Mayor Henry reported that the total motor vehicle code violation receipts for the month of December totaled \$2,803.24.

Chief of Police/Manager's report – Bruce A. Fromlak – Chief Fromlak thanked Ms. Steele for her service over the past 2 years as President and congratulated President Aguglia as the new President. Chief Fromlak reported that for the year 2021 there were 3934 police calls, 70 arrests, and 496 citations issued. Chief Fromlak reported that 2021 fared well economically. Our S&P global rating is AA minus. Chief Fromlak thanked Ms. Mann, Ms. O'Lare, Mr. Rapp and Lt. Holland for their hard work in being financially responsible to the Borough's budgetary needs. In our continued commitment to the environment, we purchased a highbred police vehicle and 30 LED Street lights. The lights will be replaced on the following streets Ann Arbor, Amherst, Fordham, Georgetown, Stanford, Dartmouth, Yale, Vassar, Harvard, Chalfonte and Mineola.

Solicitor's report – Michael Witherel – Mr. Witherel was absent.

Engineer's report – John Balewski – Mr. Balewski was absent.

REPORTS FROM COMMITTEES

Finance Report – Bryan S. Kircher – Mr. Kircher reported that Wage Tax Collections for December were \$112,257.26 and was deposited into the Borough's General Fund checking account by Keystone Collections. The Liquid Fuel checking account had a balance of \$70,992.14 as of December 31st and earned \$15.01 in interest. The Building Fund money market account had a balance of \$19,503.46 as of December 31st and earned \$2.15 in interest. Our General Fund money market account had a balance of \$8,370.49 as of December 31st and earned \$.92 in interest. Real Estate collections for December were \$15,093.28. Local Service tax collections for November totaled \$10,098.38. Business/Mercantile tax collections for November totaled \$22,612.59.

Public Works – Robert D. Schellhaas – Mr. Schellhaas reported that there were 151 work orders, Christmas decorations installed, snow removal equipment installed on trucks and the solar speed sign was installed on Center Avenue at Brightwood Avenue. Mr. Schellhaas reported that there were 1512 work orders received and completed in 2021.

Police & Public Safety – William F. Aguglia – Mr. Aguglia had no report.

Budget/Administration – Bryan S. Kircher – Mr. Kircher had no report.

Fire & Water – Donald E. Mikec – Mr. Mikec had no report.

Public Relations & Recreation – Donald Mikec – Mr. Mikec had no report.

Military and Veterans Affairs – Scott Miller – Mr. Miller had no report.

Public Works Coordinator – Richard T. Rapp - Mr. Rapp reported that there were 1512 work orders completed in 2021, the solar sign was installed on Center Avenue at Brightwood Avenue and the curb project is still ongoing, hopefully being completed this week.

Junior Council – Abriana Bensch reported that the students will return to school on Tuesday, January 4th.

AUDIENCE

There was no audience participation.

Motion to approve the Minutes of the regular meeting of Town Council on December 9, 2021 was made by Mr. Kircher and seconded by Ms. Steele. Motion was approved and ordered.

Motion to approve payments for net pay and payroll withholding in the amount of \$274,381.06 was made by Mr. Mikec and seconded by Mr. Kircher. Motion was approved and ordered.

Motion to approve payments to vendors for \$134,821.51 was made by Mr. Schellhaas and seconded by Mr. Mikec. Motion was approved and ordered.

Motion to approve payment for liquid fuel expenditures for \$5,030.50 was made by Ms. Steele and seconded by Mr. Kircher. Motion was approved and ordered.

Motion to approve payments for building fund expenditures for \$4,517.94 was made by Ms. Steele and seconded by Mr. Mikec. Motion was approved and ordered.

Unfinished Business – There was no unfinished Business.

New Business – The monthly Council meetings will be held on the second Wednesday of the month starting at 6:00 pm for 2022.

AGENDA

There was no Agenda.

ANNOUNCEMENTS

President Aguglia dedicated the meeting to Joe Wiesner who passed away in December. Joe was a longtime associate that the Borough did business with.

ADJOURNMENT

With no further business to come before Council, Motion *to adjourn was made by Mr. Kircher and seconded by Ms. Steele. Motion approved and ordered.* The meeting adjourned at 6:22 pm.

Approved: February 09, 2022

BOROUGH OF WEST VIEW

BY: _____
Cathy A. Mann
Assistant Secretary/Treasurer